

**CIX
TRANSITIONAL SCHOOL DISTRICT OF
SPECIAL ADMINISTRATIVE BOARD**

OFFICIAL REPORT

**REGULAR BOARD MEETING
ST. LOUIS, MO
JANUARY 17, 2013**

M I N U T E S

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted in Room 108 of the Administrative Building, 801 N. 11th Street, St. Louis, MO 63101. The meeting was called to order at 6:00PM by Mr. Sullivan on the following roll call.

ROLL CALL

AYE: Ms. Adams, Mr. Sullivan

ABSENT: Mr. Gaines

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

APPROVAL OF MINUTES

On a motion by Ms. Adams and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve the December 13, 2012 minutes.

AYE: Ms. Adams, Mr. Sullivan

ABSENT: Mr. Gaines

STUDENT/STAFF RECOGNITION(S)

Willard Moore III, a senior at Clyde C. Miller Career Academy was applauded for the prestigious honor of being elected as the National President/Chief Executive Officer for the *National Black MBA Association Leaders of Tomorrow* program. He will plan and oversee the nation-wide community service project conducted next spring by over 150 high school students in their respective cities. Willard has been a member of the *National Black MBA Association Leaders of Tomorrow* program since 2009. He is also an apprentice actor and writer in the St. Louis History Museum's *Teen Make History* program.

PUBLIC COMMENTS

There were no public comments.

SUPERINTENDENT'S REPORT

ANNOUNCEMENTS

- ♦ Some 801 District staff members responded to the call to volunteer and serve as tutors in the *"How are the Children?" Math and Reading Tutoring Initiative*. Spearheaded by Dr. Nicole Williams, Deputy Superintendent of Academics, the

Initiative targeted 801 Administrative Offices for this purpose. District staff will tutor two students each in one of the 16 Title I Focus Schools. Tutoring will be a minimal of 3 days per week for the period of January 14, 2013 through April 1, 2013. All prospective tutors will receive professional development in reading and math scheduled for January 14th.

- ◆ Friday, January 18th is Professional Development for District teachers. Schools are closed for students.
- ◆ Likewise, the District will be closed Monday, January 21st in observance of the Martin Luther King holiday. Students and all District personnel will return Tuesday, January 22nd.

INFORMATION ITEMS

(The Suspensions/Expulsions report was amended to "Support Services Update" which includes the Suspensions/Expulsions piece along with other departments that makeup "Support Services".)

- ◆ Mrs. Angie Banks, Executive Director of Budgets gave an updated financial report of the General Operating Funds. She opened with a brief review of revenues and expenditures from FY2008 through FY2012. Mrs. Banks reported a FY2012 ending fund balance of \$11.9M that's inclusive of restricted (DESEG expansion programs) and unrestricted (traditional GOB) funds. She added, in order to be considered financial stable, the unrestricted fund balance should be closer to \$11M versus the current \$3.3M. These funds should be used for emergencies only and the District should spend out of its annual revenues.

Mrs. Banks proceeded with the FY2012-2013 GOB update. The Board initially adopted a budget of \$264.8M. However, due to an increase in enrollment, the Board subsequently approved and amended the budget by an additional \$19.5M to accommodate the additional students.

The second quarter financials showed modest movements from the first quarter. The expenditure projections are slightly lower and revenues slightly higher, resulting in a smaller annual deficit. The Budget Office is continuing to monitor tax revenues and State funding. Overall, the District is doing well.

- ◆ Superintendent Dr. Kelvin Adams concluded this portion of the meeting reporting on Support Services - An Update.

At the start of the 2012-2013 school year, adjustments were made in Direct Reports that were originally under the Academic Office. These Direct Reports now report to the Superintendent. Dr. Adams provided the Board with a summary of each. They are:

^ Athletics Program

Athletics has a positive impact on students in terms of securing and maintaining academic performance, attendance and the student's overall perception about school. Two thousand fifty one students took part in Athletics during the 2011-2012 school year and 2,166 students to date are participating this year. There was also an additional increase of 115 students because of the enrollment of the Imagine students.

There are many highlights of the program. But, the one most notable is the Annual Scholar Athletes Luncheon. This annual event started in the 2011-2012 school year. Student athletes who earned a 3.25 grade point average or higher for the first semester were honored. The luncheon took place at the Missouri Athletic Club. Present and former athletes served as Masters of Ceremonies. Other prominent dignitaries of various careers were seated at each table with groups of students and explored other career paths. Three hundred and eleven students were part of that event. As of today, 437 students will be honored at the 2nd Annual Scholar Luncheon. Details are forthcoming.

Nine hundred three middle school students actively take part in the Athletic Program. Under the direction of the District's Public High League Division, middle schools competed against one another in the Flag Football and Volleyball Middle School Championships. Whereas, the Dream Center subsidized some of the funding for middle school activities last year, the District exclusively provides the funding for this current year.

^ Social Worker Services

Social Workers provide a direct hands-on approach to our students and parents. Their hands-on approach tells us why students have consistent absences, have emotional matters, high incidences of behavioral issues and why. With this knowledge, it allows the social worker to intervene at the on-set. The intent is to help the student as well as the parent to continually take notice of the student's educational needs while at the same time getting some assistance the family may need. Unsettling as it may be, effective next school year Title dollars can no longer be utilized for social workers' salaries. The District is looking into other options.

^ The Office of Parent and Student Engagement

This office addresses Type I and Type II Infractions, parent concerns and new student enrollees who have had an infraction(s) from their former District. Alternative sites have been established to avoid disrupting the student's academic requirements. The sites support 5th through 12th grades as well having two classes to accommodate grades KG through 3rd grades, if needed.

Data from the 09/10 school year to-date showed consistency in the reduction of out-of-school suspensions and disciplinary conferences. Students are re-entered back into the regular classroom setting at the recommendation of Administration.

^ Counselor Services

Counselors evaluate students' transcripts twice a year prior to the second semester (January) to ensure students are on target for graduation. This allows students to address any areas of academic weaknesses. Students are also afforded the opportunity to get ready for testing requirements (ACT, SAT and the new tests the ASVAB and Compass).

Counselors also go into elementary and middle schools to address issues as appropriate. They have implemented lessons aiming directly at ways to

decrease bullying. Awareness intervention training for teachers was held. As a result there has been a reduction in discipline referrals.

^ Homeless Program

The Student-in-Transition Office provides educational support to homeless and foster care students. The homeless population from 08/09 to 11/12 was up slightly and decreased in 12/13. Homelessness does not just describe a student without a place to stay. Homelessness also depicts those who are living in temporary accommodations, those who are living with someone else whether it is a family member or friend, and those who are living with someone and the occupancy requirement is above the limit for that particular dwelling.

To minimize the stress upon parents, this program also aids in tutoring services, transportation services, counseling services, school uniforms, clothing and school supplies just to name a few. Students are referred to the program by means of internal controls, shelter homes and programs, the Department of Family Services, local entities and national organizations. The program is guided under the McKinney-Vento Homeless Act of 2001 and Senate Bill 291.

^ Safety and Security

As home conditions, peer pressure, environmental factors, technology and the rise of attacks on schools and colleges around the United States, adjustments in departmental procedures were warranted and have been put into place. Safety guards have been employed in some elementary schools with more to come for all District schools. Several training events have been held such as, patrol tactics and survival techniques, prevention and intervention for at-risk-youths, recognizing seclusion/bullying, search and seizure, communication skills, report writing and active shooter courses. Fire, Earthquake, Intruder and Tornado drills continue with follow-up sessions.

At the conclusion of these presentations, member entertained a question and comment period. These reports can be viewed in their entirety via the District's website.

BUSINESS ITEM(S):

CONSENT AGENDA

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 01-17-13-01 through 01-17-13-21 with the exception of Resolution Numbers 01-17-13-14 through 01-17-13-17 and 01-17-13-20 that were approved at the December 13, 2012 meeting.

On a motion by Ms. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 01-17-13-01 through 01-17-13-21 with the exception of Resolution Numbers 01-17-13-14, through 01-17-13-17 and 01-17-13-20 which were approved at the December 13, 2012 meeting.

AYE: Ms. Adams, Mr. Sullivan

ABSENT: Mr. Gaines

- 01-17-13-01** To approve the November 2012 Monthly Transaction Report.
- 01-17-13-02** To ratify approval of an agency agreement with St. Louis Community College (SLCC) to provide an instructor for the Federal Aviation Administration Airframe and Power Mechanics Program. This agreement will also include some SLCC students who will participate in the program alongside the District's Gateway STEM High School students. The period of the agreement is August 13, 2012 through June 30, 2014.
- 01-17-13-03** To ratify approval of a sole source contract with the American Entertainment International (AEI) Speaker's Bureau to provide services for securing a consultant who has proven expertise in the area of examining student data. The professional development will occur December 13, 2012 for principals. The cost for these services will not exceed \$9,000.
- 01-17-12-04** To ratify approval of a sole source contract with Dr. Ron Ferguson to work with District staff to examine student achievement data and other related areas for the period November 29, 2012 through June 30, 2013 at a cost not to exceed \$46,000.
- 01-17-12-05** To ratify approval of a contract renewal with Area Resources for Community and Human Services (ARCHS) for the After School for All Partnership of St. Louis for the period July 1, 2011 through June 30, 2013. The partnership provides afterschool programming for District students.
- 01-17-13-06** To approve the amendment of Board Resolution Number 10-18-12-17, a contract with the Missouri Botanical Garden to increase the total dollar limitation by \$2,800. The Board originally approved a contracted amount not to exceed \$26,320. However, this figure did not include the collaborate portion with the St. Louis Society for the Blind and Visually Impaired to plan and implement services for Soldan students. The period of service remains the same, October 1, 2012 through May 15, 2013. If this request is approved, the total amount of this contract will now be \$29,120.
- 01-17-13-07** To approve an Agency Service Agreement with Healthy Youth Partnership to fund mini grants at sixteen (16) elementary schools participating in the Aim to Fitness Program for the period January 18, 2013 through July 31, 2013 at a cost not to exceed \$90,038.
- 01-17-13-08** To approve a contract renewal with St. Louis Parking to operate the 911 Garage and designated District-owned surface lots as a commercial parking garage and special events parking for the period January 18, 2013 through December 31, 2013.
- 01-17-13-09** To approve a sole source contract with Microsoft Services Premier to provide problem resolutions support, training and workshops for the period January 18, 2013 through January 18, 2014 at a cost not to exceed \$93,000.

- 01-17-13-10** To approve a contract with Follett Systems to provide a new centralized library, textbooks and assess management system for the period January 18, 2013 through January 17, 2014 at a cost not to exceed \$759,458
- 01-17-13-11** To approve a contract with CIBER for SAP consulting services for the period January 18, 2013 through June 30, 2013 at a cost not to exceed \$45,630 that includes a contingency of \$15,000 to allow one additional week of onsite evaluation, if necessary.
- 01-17-13-12** To approve a contract with BTU, LLC E-Rate consulting services for the period January 18, 2013 through February 1, 2014 at a cost not to exceed \$86,184 with an option to renew for up to two years pending Board approval.
- 01-17-13-13** To approve a contract with Emerald Data Solutions for the BoardDocs product to be used for the Board document management system for the period February 1, 2013 through January 31, 2014 at a cost not to exceed \$10,000.
- 01-17-13-14** To approve a contract with Hankins Construction Company for window replacements at Roosevelt High School for the period January 18, 2013 and end on October 31, 2013 at a cost not to exceed \$2,491,500 that includes a 10% contingency of \$226,500.
Approved at the 12/13/12 Meeting
- 01-17-13-15** To approve a contract with Hankins Construction Company to build Outdoor Classrooms at Lexington, Stix, Washington Montessori and Wilkinson @ Roe Elementary Schools for the period January 18, 2013 and end on October 31, 2013 at a cost not to include \$981,200 that includes a 10% contingency of \$89,200.
Approved at the 12/13/12 Meeting
- 01-17-13-16** To approve a contract with Raineri Construction for Accessibility and Restroom Renovations for Category 3 and 4 schools for the period January 18, 2013 and end on October 31, 2013 at a cost not to exceed \$5,290,471 that includes a 10% contingency of \$480,952.
Approved at the 12/13/12 Meeting
- 01-17-13-17** To approve a contract with TSI Technology Solutions, for the total replacement of the master clock-program systems and intercom systems including all secondary clocks, program bells and intercommunication systems devices at all active schools. The work shall begin on January 18, 2013 and end on October 31, 2013 at a cost not to exceed \$4,045,878.33 that includes a 10% contingency of \$367,807.12.
Approved at the 12/13/12 Meeting
- 01-17-13-18** To approve the payment of real estate fees to Hilliker Corporation/Linda M. Wash Real Estate, LLC in the amount of \$29,400.
- 01-17-13-19** To approve an increase in Building Use Fees, per Board Policy R1330, for the utilization and/or rental of District schools and facilities effective July 1, 2013.

01-17-13-20 To approve a purchase of Advance Placement History Books from Peoples Education at a cost not to exceed \$29,196.
Approved at the
12/13/12 Meeting

01-17-13-21 To approve the purchase of 1,250 Fitbook Junior Journals, 16 teacher kits, shipping cost and a onetime only travel expense fee for training from Fitlosophy for the Aim to Fitness Project at a total combined cost not to exceed \$16,419.20.

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 01-17-13-22 through 01-17-13-24.

On a motion by Ms. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 01-17-13-22 through 01-17-13-24.

AYE: Ms. Adams, Mr. Sullivan

ABSENT: Mr. Gaines

01-17-13-22 To approve the purchase a sole source subscription for web hosting services to support the Fitnessgram 9 physical Education software as part of the Aim to Fitness Project from Cooper Institute for the period January 18, 2013 through July 31, 2013 at a const not to exceed \$6,453.43.

01-17-13-23 To approve the purchase of 32 tablet charging carts from Haddock Corporation at a total cost not to exceed \$59,960. The purchase is part of the "We Love Reading" grant to be used to charge the Nook e-readers and secure storage space for same.

01-17-13-24 To approve the purchase of 24 library books, each of 15 titles for 16 elementary schools for KG, first and second grades from Follett Library Resources at a total cost not to exceed \$122,346.24. The purchase is also part of the "We Love Reading" grant.

01-17-13-25 *To approve a contract with FUSE for marketing material production and placement and media production and placement for the period January 18, 2013 through December 31, 2013 at a total cost not to exceed \$196,680 which includes a 10% contingency of \$17,880.*
ITEM DIED
FOR LACK
OF A MOTION

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-17-13-26.

On a motion by Ms. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Number 01-17-13-26.

AYE: Ms. Adams, Mr. Sullivan

ABSENT: Mr. Gaines

01-17-13-26 To approve a contract with General Waste Services to provide lead paint stabilization and asbestos abatement for window replacements at Roosevelt High School for the period January 18, 2013 through October 31, 2013 at a total cost not to exceed \$417,753.60 which includes a 10% contingency of \$37,977.60.

Resolution Number 01-17-13-27 was withdrawn from the Consent Agenda and replaced with Resolution Number 01-17-13-28.

01-17-13-27 To authorize the offering for sale of General Obligation Refunding
WITHDRAWN Bonds for the Series 2003A and 2004 Bonds.

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 01-17-13-28 replacing it with Resolution Number 01-17-13-27.

On a motion by Ms. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Number 01-17-13-28, replacing it with Resolution Number 01-17-13-27.

AYE: Ms. Adams, Mr. Sullivan

ABSENT: Mr. Gaines

01-17-13-28 To approve the Parameters Resolution Authorizing the Sale of General Obligation Refunding Bonds for the Series 2003A and 2004 Bonds. This Resolution replaces *Resolution Number 01-17-13-27*.

BOARD MEMBER UPDATE(S)

None.

ADJOURNMENT

There being no further business before the Board in open session, on a motion by Ms. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to adjourn at 7:09PM.

AYE: Ms. Adams, Mr. Sullivan

ABSENT: Mr. Gaines